

AMITY SCHOOL DISTRICT 4J
807 S TRADE ST.
AMITY, OR 97101
JUNE 25, 2025, WEDNESDAY
BUDGET HEARING AND REGULAR BOARD MEETING 6:30 PM

MINUTES

MISSION STATEMENT

The mission of Amity School District is:

Provide an educational system that enables each of our community's students to reach their greatest potential for the lifelong benefit of each student and the betterment of our community and our country.

BUDGET HEARING

I. Call to Order

The budget hearing was called to order at 6:32 p.m.

Board Members Present:

Tim Haarsma, Board Chair
Jennifer Leppin, Vice Chair
Ray Bottenberg
Amanda Grove
Ryan Jones

Administrators Present:

Jeff Clark, Superintendent
Jessica Rojas, Elementary School Principal
Mary Matocha, Middle School Principal
Ryan Sticka, High School Principal
Kevin Blanco, Special Ed Director

District Staff Present:

Ann Adams, Board Secretary

Others Present: none

II. Superintendent Update

Superintendent Clark stated there were no other changes or recommendations to the original proposed budget.

III. Questions/Comments

None

IV. Adjourn Budget Hearing

The budget hearing adjourned at 6:33 p.m.

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REGULAR BOARD MEETING

I. Call to Order

The regular meeting was called to order at 6:33 p.m.

II. Hearing of the People
None

III. Reports

a. Administrator Reports - copies on file

b. Maintenance Report -copy on file

c. CTE Report - copy on file

- Nine four-year students successfully completed the first Manufacturing Senior Capstone.
- Four seniors completed a three-week Heavy Equipment Operation training course provided by Baker Technical Institute.

d. Financial Report - copies on file

- The District estimates at this time for a General Fund Balance of \$2,141,182.
- There is a need to transfer an estimated \$54,250 from the general fund to cover the negative food service balance to date.
- The Bridge program fund balance is estimated to be \$17,357.

e. Superintendent Report

Paul Chamberlin, HMK reported:

- The power to the new middle school has been transferred.
- Facet Architect has been contracted for design services of a new district office to be located where the current high school modulars are currently. Opting for stick built versus prefab; similar in pricing.
- The current high school modulars will be removed.
- Football/Track lights replaced and new lighting for soccer field(s) (LED lights). Worst case scenario, highest value for approval cost is not to exceed \$500,000.
- Currently working on the high school crow's nest remodel, grandstands, exterior painting, and the press box.
- Reviewing purchase of property for additional parking.

IV. Business

a. Old Business

1. None

b. New Business

1. Approve the District Insurance Carrier and the Proposed 2025-2026 Rate (PACE)

Ryan Hartzell, Hagan Hamilton, provided stated insurance pricing has increased. The primary reason is the increase in claim activity and record payouts

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related to sexual abuse and molestation claims, commonly referred to as “SAM” claims. ASD currently maintains a \$5M limit on “SAM”. The SAIF increase is due to the increase in payroll. The new middle school and new gym additions are expected to be included in the insurance program starting July 30th.

There was a **motion** by Amanda Grove to approve the District Insurance Carrier and the Proposed 2025-2026 rates (PACE and SAIF), **second** by Jennifer Leppin. The **vote** was unanimous.

2. District Office Design Services Project

Requesting approval to award a contract for district office design services to Facet Architects not to exceed approximately \$900K - \$1M. There was a **motion** by Amanda Grove to approve the District Office Design Services Project with Facet Architects, **second** by Ray Bottenberg. The **vote** was unanimous.

3. Authorization to Contract Custodial Services

Tabled to the July meeting.

4. Football Field Stadium Lights Upgrade

Paul Chamberlin previously discussed – see #5 below for approval.

5. Soccer Field Lights

Paul Chamberlin previously discussed. There was a **motion** by Amanda Grove to approve replacement of the football/track lights and the new lighting for the soccer field(s) not to exceed \$462,719, **second** by Jennifer Leppin. The **vote** was unanimous.

6. MOA Certified Medical Insurance

The negotiations committee bargained a \$1,650/month cap for certified staff medical insurance for the 2025-2026 calendar year. This is a \$70/month increase. **Motion** by Amanda Grove to approve the MOA Certified Medical Insurance cap of \$1,650 for 2025-2026, **second** by Ryan Jones. The **vote** was unanimous.

7. 2024-2025 Board Resolution #2-Adopting the Budget for 2025-2026, Imposing the Tax and Categorizing the Tax on the 2025-2026, Adopting Appropriations for 2025-2026

Discussion: The budget total is \$ 35,829,848. **Motion** by Ray Bottenberg to adopt the 2024-2025 Board Resolution #2-Adopting the Budget for 2025-2026, Imposing the Tax and Categorizing the Tax on the 2025-2026, Adopting Appropriations for 2025-2026, **second** by Amanda Grove. The **vote** was unanimous.

8. 2024-2025 Budget Resolution #3 – District Designations for 2025-2026

Discussion: Required per local budget law. **Motion** by Amanda Grove to approve the 2024-2025 Board Resolution #3 District Designations, **second** by Ryan Jones. The **vote** was unanimous.

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9. 2023-2024 Budget Resolution #4-Transfer of Appropriations Amendment (if needed)

Not needed.

10. First Reading Board Policies

1. JBA/GBN – Sexual Harassment (Required)
2. IKF – Graduation Requirements (Required)
3. JFE-AR – Individualized plan for Pregnant and/or Parenting Students (Optional)
4. GBN/JBA-AR (1) Sexual Harassment Complaint Procedure (Delete)
5. GBN/JBA-AR (2) Federal Law (Title IX) Sexual Harassment Complaint Procedure (Delete)
6. JBA/GBN-AR (1) – Sexual Harassment Complaint Procedure (Delete)
7. JBA/GBN-AR (2) – Federal Law (Title IX) Sexual Harassment Complaint Procedure (Delete)

There was a **motion** by Jennifer Leppin to approve the first reading of listed policies, **second** by Amanda Grove. The **vote** was unanimous.

Added

11. Comprehensive Substance Use Prevention Plan

Mary Matocha, Ryan Sticka, and Jessica Rojas presented the updated K-12 plan. **Motion** by Ray Bottenberg to approve the updated the Comprehensive Substance Use Prevention Plan, **second** by Jennifer Leppin.

V. Consent Agenda

- a. Minutes from the May 14, 2025, Regular Board Meeting, Minutes from the May 7, 2025, First Budget Committee Meeting.
- b. New Hires
Destiny Johnston – K-5 Special Ed Teacher
- c. Resignations
Kari Sanders – ES Counselor

There was a **motion** by Amanda Grove to approve the consent agenda, **second** by Jennifer Leppin. The **vote** was unanimous.

VI. Adjourn

Board Chair, Tim Haarsma adjourned the regular board meeting at 8:29 p.m.



Tim Haarsma, Board Chair



Jeff Clark, Superintendent